

FULBECK PARISH COUNCIL

Dear Councillor, you are hereby summoned to attend the **Annual & Parish Council Meeting** of Fulbeck Parish Council, which will be held on Monday, 14th May 2018 after the Annual Parish Meeting in Fulbeck Village Hall.

Carol Tointon, Clerk to the Council Date: 7th May 2018

Annual Meeting of Council

1. Apologies for absence and reasons given
2. Notes of the last Annual Meeting held on 8th May 2017 to be approved as minutes (attached)
3. Chairperson's Report
4. Election of Chairperson and Vice Chairperson and signing of Declaration of Office
5. Appointment of Representatives of Outside Bodies

Village Hall & Playing Field Committee

6. To confirm the appointment of Internal Auditor
7. Charities Report
8. Any other business

Parish Council Meeting Agenda

1. Apologies for absence and reasons given
2. Chairperson's remarks
3. To receive declarations of interest in accordance with the Local Government Act 2000
4. Notes of the last meeting held on the 12th March 2018 and the extraordinary meeting held on the 16th April 2018 to be approved as minutes (enclosed)
5. Adjournment of business for public questions and comments.
6. Reports on matters outstanding:
 - a) **Fulbeck Karting Club** – to receive any update
 - b) **Neighbourhood Plan** – to ascertain if Cllr Caunt had received any interest from the parishioners
 - c) **Provision of bus shelter outside the Hare & Hounds** – to receive progress to date
7. **Financial Matters**
 - a) **Financial Report including end of year accounts for 2017-18 (attached)**
 - b) Accounts for payment –

- Litter Picker – March & April (new rate of pay from April 2018)
- Grass Cutting
- Came & Co. – Insurance Premium £310.64

c) Payments made:

- Clerk's Salary – March & April

d) Payments received:

- Precept & Grant - £7027.71
- Commercial Clean - £203.58

e) **Approval of Annual Return** – Section 1 of the Annual Return (The Annual Governance Statement) must be approved before Section 2. To approve the Certificate of Exemption. (already circulated)

8. Planning Matters

a) Planning Applications Received – S18/0400 – Fell 3 x self-set trees overhanging Lincoln Road and neighbouring garden at The Grange, Lincoln Road.

S18/0686 – Removal of 1 x small apple tree and 2 x conifer trees at 2 New Row, Brant Road

b) Planning Application Approved – S18/0151 – side extension to dwelling at South View, South Heath Lane.

c) Planning Application Refused – S17/1680 – alterations to Grade II listed gates at Fulbeck Hall

9. Highway Matters

a) Highway Fault Repairs – email from CC Maughan circulated on 18th April

b) Road Closure – Pottergate Road – one day in May – circulated on 18th April

c) North End Lane – damage to verge

d) Community Speed watch – to receive information from Cllr Morison

10. GDPR compliance

- a) To appoint the Council's Data Protection Officer (further information awaited)
- b) To adopt the Data Map (already circulated)
- c) To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy (already circulated)
- d) To adopt the Privacy Notes (already circulated)
- e) To receive completed Security Compliance Checklists from all councillors
- f) To note that the Council is already registered as a Data Controller with the ICO.

11. Correspondence

- Lincolnshire Police – Rural Community Safety Strategy (already circulated)
- Operation Galileo – rural crime newsletter (already circulated)
- Legal Services Lincolnshire – invitation to mark 10 year anniversary (already circulated)
- LALC News
- Wicksteed Playground flyer
- Streetscape Products and Services
- Letter from South Lincolnshire Blind Society enquiring if it would be possible for their website to be added as a Web link on our Parish Council website. The article has been passed to the editor of the Fulbeck News
- Second Resilient Communities Conference on 12th July 2018 – replies by 31st May

12. District Councillor's Report

13. County Councillor's Report

14. Village Organisations' Report

- Village Hall & Playing Field Committee

15. Matters for Urgent Discussion

16. Public Comments

Date of next meeting **Monday 9th July 2017 at 7.30 p.m.** in the Village Hall.